



**2019 Fall Festival Weekend Large (John Deere or Farmall)
Pavilion Rental Package**

Terms & Conditions

1. Groups without reservations are welcome at the Fall Festival every day. See coxfarms.com for tips on organizing group visits without reservations.
2. There are no discounts for large groups, chaperones, etc. Everyone aged 2 years and older who enters pays the same admission price.
3. Weekend Pavilion Large Group Packages are available September 21-22, 28-29, October 5-6, 12-14, 19-20, 26-27 and November 2-3. A pavilion includes 12 tables and is best suited for groups of 75 or larger.
4. A Weekend Pavilion Large Group Package includes:
 - a. Admission tickets for up to 75 people (If your group includes more than 75 people, you will need to purchase additional admission tickets) *(also see 7 below)*.
 - b. Reserved use of a Fall Festival picnic pavilion for the hours of 10am – 5:00pm (10am-4:00pm in November) *(also see 10 below)*.
 - c. A welcome table in the Admissions area to welcome guests and distribute information, tickets, etc. This table is staffed by your group *(also see 8 below)*.
 - d. The opportunity to put up a banner, welcome sign and other decorations inside the pavilion. *(Please note: Cox Farms reserves the right to approve any such signage or decoration; also see restrictions in 16 below)*.
 - e. The option to leave prepaid admission tickets and a Prepaid Guest List at our Customer Service desk *(also see 8 below)*.
 - f. The option to purchase Cox Dollars and other extras to add convenient hospitality to your event *(also see 9 below)*.
5. Reservations. Weekend Pavilion Group Reservations must be made through our Reservations department (reservations@coxfarms.com or by phone 703.830.4121). Availability is limited, so please book early.
6. Payment:
 - a. Booking installment: An initial payment of \$375 is required in order to reserve a large pavilion space.

- b. Balance due: Payment in full is due 30 days prior to the event date, to confirm your reservation. The balance due for a Weekend Pavilion Reservation package on a Value weekend date (Nov 2-3) requires payment of \$825.00. The balance due for a Regular weekend date (Sept 21-22 and 28-29) requires payment of \$1,125.00. The balance due for a Peak weekend date (Oct 5-6, 12-14, 19-20, 26-27) requires payment of \$1,500.00.

Payments are fully refundable in line with Cox Farms' policies (*also see 11, 12, 13 below*).

- 7. Additional Tickets. The Pavilion Large Group package includes 75 admission tickets. Additional admission tickets may be pre-purchased at the time of booking, or may be purchased any time online, by telephone or at the Fall Festival. Unused additional tickets are fully refundable in line with Cox Farms' policies (*also see 11 below*).
- 8. Guest Check-in.
 - a. Welcome table. Organizers of the Weekend Pavilion Large Group have the option to welcome guests and distribute information, tickets, etc. This table is staffed by your group.
 - b. Check-in with us. Prepaid tickets can be left at the Customer Service booth with a guest list and we will take care of checking in your guests. If this option is preferred, an alphabetical list of guests, along with specific instructions regarding guests who are not on the list, will be provided by the organizers of the Weekend Pavilion Group.
- 9. Hospitality.
 - a. Cox Dollars. Cox Dollars for the group may be arranged ahead of time or may be purchased on the day of the event at our Customer Service booth. Cox Dollars may be used to purchase food and drinks at concession stands throughout the grounds. Unused Cox Dollars are fully refundable in line with Cox Farms' policies (*also see 11 below*).
 - b. Light fare. The addition of Cox ala carte food/drink tickets (cold cider/donuts, etc.) may be arranged ahead of time or purchased on the day of the event at our Customer Service booth. Groups requiring ice are responsible to bring their own.
 - c. Bring your own. Weekend Pavilion Groups are welcome to provide their own food and beverages (*open flames, sternos and alcohol are not permitted*). Groups requiring ice are responsible to bring their own.
- 10. Set-Up/Break-down. A Weekend Pavilion Large Group package includes use of a pavilion from 10am-5pm (10am-4pm in November). Prior arrangements must be made in order to begin setup earlier than 10am. Break down and clean up must be completed by 5pm (4pm in November). Please note: Vehicles given access to the Festival grounds for loading/unloading must be removed before 10am and are not allowed back onto the grounds until all visitors have left.
- 11. Full Credit for Unused Additional Tickets. Unused additional admission tickets (tickets purchased **beyond the 75 admissions included in the group package**) and unused Cox Dollars may be returned to Customer Service by 6pm on the day of the event for full refund/credit. If payment was made by credit card, this card must be present for the credit to be processed. If payment was made by company check, Cox Farms will issue a refund check to the company within ten business days.
- 12. Rain Policy. If the Fall Festival does not open on the scheduled event day due to rain (or for any other reason), then the Weekend Pavilion Group may reschedule or get a full refund. If the Fall Festival is forced to close during the event due to rain (or for any other reason), then the Weekend Pavilion Group can get rain checks, in line with Cox Farms rain policy.

13. Cancellation. If the Weekend Pavilion Group cancels their Fall Festival visit up to 28 calendar days before the scheduled event, they are entitled to a full refund. If a cancellation is made between 14 and 27 calendar days before the scheduled event, a refund is made minus the \$375 booking installment. If cancellation is made with less than 14 days' notice prior to the scheduled event, no refund is made.
14. Liaison. To facilitate communications and ensure a successful event, the Weekend Pavilion Group will appoint a liaison for all Fall Festival matters on the day of the event. The liaison should be someone attending the event, and their cell phone number should be given to the Customer Service Booth prior to the start of the event. Cox Farms will appoint a customer service manager with overall management responsibility for servicing the event.
15. Other policies. All Cox Farms Fall Festival policies apply to Weekend Groups including: No pets, No weapons, No alcohol, No unaccompanied children under 14.
16. Variation. Any variation from these standard Terms & Conditions must be agreed in writing by the Weekend Pavilion Group and by Cox Farms in advance of the scheduled event.
17. Decorations. Tablecloths, balloons, centerpieces are permitted. Maximum of one banner (3'x6' or smaller) and two signs may be hung facing **IN** the pavilion. No yard signs may be posted around the pavilion.
18. Signed agreement. The person representing the Weekend Pavilion Group will initial and sign a copy of the Terms and Condition and submit it with the Initial Booking payment.

Questions?

Reservations@coxfarms.com

Or leave a voice message for Reservations at 703 830 4121